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**R-CLO-DOP.021.1.31.2026**  
**REGULATION NO. 31/2026**  
**of the Rector of the Wrocław University of**  
**Economics and Business**  
of 26 March 2026

on  
**fees for educational services paid by Polish citizens and foreigners studying at the Wrocław**  
**University of Economics and Business,**  
**with exception of Executive Master of Business Administration (EMBA) studies**

Pursuant to Article 79(1) of the Act of 20 July 2018, the Law on Higher Education and Science (hereinafter referred to as the Act) (Journal of Laws 2024, item 1571, i.e.), the following is hereby ordered:

**§ 1**

**Amount of the semester fee (tuition fees) for Polish citizens**

1. Students who are **Polish citizens** and undertake studies in Polish and in English on a fee-paying basis pay a fee (tuition fee) for each **semester of** study in the amount of:
  - 1) for full-time undergraduate and postgraduate studies conducted in English -  
**3410 PLN**
  - 2) for part-time undergraduate studies conducted in English in the field of study:
    - a) Business Management: **PLN 5000,**
  - 3) for part-time, graduate programs conducted in English in the fields of study:
    - a) Business Management: **PLN 5230,**
    - b) Finance: **PLN 5380,**
  - 4) for part-time undergraduate programs taught in Wrocław, in the following majors:
    - a) International Economic Relations: **PLN 3780;**
    - b) Economy, Real Estate and Spatial Management: **PLN 3830;**
    - c) in other fields of study: **PLN 3 980,**
  - 5) Master's degree part-time programs conducted in Polish in Wrocław, in the following fields:
    - a) International Economic Relations: **PLN 3930;**
    - b) Economy, Real Estate and Spatial Management: **PLN 4040;**
    - c) Management: **PLN 4240;**

- d) Legal and business consultancy: **PLN 4 300**,
- e) Accounting and Taxation: **PLN 4970**,
- f) in other fields of study: **PLN 4350**,
- 6) at part-time programs taught in Polish in the Jelenia Góra:
  - a) First degree: **PLN 3410**,
  - b) Second degree: **PLN 3830**,

## **§ 2**

### **Amount of the semester fee (tuition fees) for foreigners**

1. Foreign students undertaking full-time and part-time study shall pay a fee (tuition fees) for each semester of study in the amount of:
  - 1) for first and second degree studies conducted in Polish: **PLN 6 630**,
  - 2) for first and second degree studies conducted in English: **PLN 7 770**,
2. An exception is made for foreigners listed in Article 324(2)(1) and (7) who undertake fee-paying full-time studies in English and part-time studies in Polish and English, paying for each semester of study (tuition fees) in the amount specified in § 1 of this Regulation.
3. Foreigners referred to in Article 324(2) of the Act shall not be charged for full-time studies conducted in the Polish language.

## **§ 3**

### **Fees for additional educational services**

1. Full-time students are required to pay fees for:
  - 1) repetition of a subject - in the amount of **PLN 700 for each subject**,
  - 2) for additional hours of classes due to the submission of a thesis after resuming studies - in the amount of **PLN 700**.

In full-time studies, no fees are charged for subjects that constitute programme differences.
2. Part-time students are required to pay fees for:
  - 1) repetition of a subject - in the amount of **PLN 400 for each subject**,
  - 2) for each course under curricular difference compensation, except for curricular differences that have arisen in connection with a leave of absence granted to the student - in the amount of **PLN 300**,
  - 3) for additional hours of classes due to the submission of a thesis after resuming studies - in the amount of **PLN 400**.

3. The fees referred to in paragraph 1(1) and paragraph 2(1) also apply to the repetition of a course in connection with conditional permission to continue studies in the following semester or with the resumption of studies.
4. The total of the fees referred to in Article 2(1) shall not exceed the semester tuition fee applicable to the students joined by the international student concerned.
5. The fees referred to in paragraphs 1 and 2 may not be paid in instalments.
6. The fees for issuing and authenticating documents, including duplicates, are determined by the minister in charge of higher education.

#### § 4

#### **Deadlines for payment of fees**

1. A student who is a Polish citizen or a foreign national as referred to in paragraph 2(2) is required to select, via the USOS system, the study funding plan that will apply to them for the relevant semester. If an international student fails to select a plan, the instalment plan shall be binding. Foreign nationals referred to in paragraph 2(1) are not eligible to opt for an instalment plan and must pay the fees in a single payment (for the entire semester).
2. Foreign students referred to in paragraph 2(1) shall pay the fee for the first semester of study, prior to the issue of the certificate of admission, into the University's bank account specified in the letter sent to the student during the admissions process, by the deadline stated in that letter.
3. Full-time students (subject to paragraph 2) pay tuition fees:
  - 1) for the winter semester:
    - a) once, by 15 October, or
    - b) in two equal instalments - by 15 October and 15 December,
  - 2) for the summer semester:
    - a) once, by 15 March, or
    - b) in two equal instalments - by 15 March and 15 May.
4. Part-time students (subject to paragraph 2) pay tuition fees:
  - 1) for the winter semester:
    - a) once, by 15 October, or
    - b) in five equal instalments - by 15 October, 15 November, 15 December, 15 January and 15 February,
  - 2) for the summer semester:
    - a) once, by 15 March, or
    - b) in five equal instalments - by 15 March, 15 April, 15 May, 15 June and 15 July.

The exception to this is the final semester of study (first and second degree), for which the third, fourth and fifth instalments of tuition fees are paid together on the due date of the third instalment.

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5. Fees for the repetition of a course (including in connection with conditional permission to continue studies in the following semester or with the resumption of studies) and for courses constituting programme differences must be paid by the due date:
  - 1) by 15 October - for the winter semester,
  - 2) by 15 March - for the summer semester.
6. If the admission to a course of study or the issuance of an adjudication resulting in the payment of tuition fees or fees for additional educational services occurs more than 5 working days before the expiry of the deadlines indicated in sections 3 to 5, the fees due shall be paid within 5 working days of the admission to the course of study or the issuance of the adjudication.
7. The fee for additional teaching hours related to the submission of the diploma thesis after the resumption of studies must be paid within 5 working days of the decision on the resumption, but no later than before taking the diploma examination.

**§ 5**

**Bonuses**

1. If a part-time student pays the tuition fees once (for the entire semester of study) without delay, the semester fee is reduced by 5%.
2. The discount does not apply to the foreign nationals referred to in paragraph 2(1).

**§ 6**

**Mode of fee payment**

1. Students make payments for educational services on all grounds to an account which is separate for each student, referred to as the Individual Billing Account (IKR), other than the IKR for the candidate for studies.
2. Information on the IKR number is posted in the USOS system.
3. The payment date is the date when the funds are credited to IKR.
4. Payments made by the student are included in the repayment of receivables in chronological order, starting with the oldest ones.

**§ 7**

**Delayed payment of fees**

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1. Statutory interest is charged for delayed payment of fees. Statutory interest for late payment of fees is calculated on an ongoing basis and is visible on the IKR.
2. It is the student's responsibility to check the status of his/her pledges and payments to the IKR and to clarify any doubts immediately at the Dean's Office.
3. WUEB reserves the right to assert claims due to it on account of overdue fees and interest, also by way of debt recovery commissioned to a third party, as well as by action in court.
4. At the request of a student whose delay in paying the fee exceeds a period of one month, the Dean of Student Affairs or the Dean of the Branch Office may agree to defer the fee, whereby:
  - 1) the reason for the delay is fortuitous, sudden and significant and duly documented by the student,
  - 2) payment of the fee may not be made more than four months after the expiry of the original deadline for this fee as set out in this Regulation,
  - 3) the deferral does not exempt the payer from paying statutory interest calculated from the original due date of the fee,
  - 4) the deferral suspends the proceedings for removal from the list of students and the pursuit of claims by the University.

## **§ 8**

### **Reimbursement of fees**

1. At the request of a student who has paid their tuition fees in advance and has been deleted from the list of students, the University shall refund the fees, reduced by a proportionate amount:
    - 1) in the case of part-time study, the number of class days completed by the date on which the decision to withdraw becomes final, in relation to the number of class days scheduled in the semester,
    - 2) in the case of full-time studies, the number of weeks of classes completed by the date on which the decision to withdraw becomes final, in relation to the number of weeks of classes scheduled in the semester.If the deletion is due to deletion from the course of study, instead of the date indicated in points 1 and 2, the date of resignation shall be taken into account.  
In the event of resignation from the studies, the amount of tuition fee reimbursement shall be calculated according to the principle described in paragraph 1 - up to the date of written resignation.
  2. No refund shall be made of fees paid for semesters which have been completed, irrespective of whether credit has been obtained.
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3. The student shall not be entitled to a refund of the fee if credit is given for the course.
4. The fee is refunded only at the request of the student, based on the decision of the Dean of Student Affairs or the Dean of the Branch Office.
5. The rules indicated in paragraphs 1 to 4 shall apply mutatis mutandis:
  - 1) for the reimbursement of fees for the repetition of a course (including in connection with conditional permission to continue studies in a subsequent semester or with the resumption of studies) and for courses constituting programme differences,
  - 2) in the event that the student receives a long-term leave of absence.
6. If the foreigner withdraws from the study programme before the start of the course or presents a certificate of visa refusal, the tuition fees are refundable in full.
7. The cost of bank processing of the reimbursement shall be borne by the foreigner.

## **§ 9**

### **Financing of studies by a third party**

1. At the request of the student, the University may conclude a separate agreement with a third party for the financing of studies on behalf of the student.
2. The student shall be released from the obligation to pay tuition fees to the extent that this obligation has been fulfilled by a third party on the basis of the agreement referred to in paragraph 1, subject to paragraph 3.
3. Where an agreement as referred to in paragraph 1 has been concluded, the student shall be jointly and severally liable with the third party for tuition fee liabilities.
4. The student is obliged to immediately inform the entity financing his/her studies of all events affecting the implementation of the agreement, in particular of his/her deletion from the list of students, repetition of the semester and leave of absence granted.

## **§ 10**

### **Modification of the conditions for financing studies by foreigners**

1. A foreigner who has obtained or lost their entitlement to free study is required to notify the Dean's Office immediately, providing documents to prove it.
2. A change in the funding conditions of the studies takes place:
  - 1) in the event of loss of entitlement to free study - from the date of loss of such entitlement,
  - 2) in the case of obtaining entitlement to free study - from the date of informing the University of this fact.

The amount of the fee due is calculated on a pro rata basis, in accordance with the rule set out in paragraph 8(1)(a). 1, 2.

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**§ 11**  
**Final provisions**

1. The Regulation enters into force on the day of signing and applies to students starting their education at the University in the academic year 2026/2027.
2. In the case of resumption, transferring, returning from leave or repeating the semester, the student pays fees in the amount and within the dates resulting from the Regulation on fees for educational services, which determines the fees paid by students joined by the student.

Rector

Professor Czesław Zając, Doctor  
Habilitation